

MEETING #1 January 3

At the Organizational Meeting of the Madison County Board of Supervisors held on January 3, 2007 at 8:00 a.m. in the Madison County Administrative Center Auditorium:

PRESENT: Eddie Dean, Chairman
Bob Miller, Vice-Chairman
James L. Arrington, Member
William L. Crigler, Member
Clark Powers, Member
V. R. Shackelford, III, County Attorney
Lisa R. Kelley, County Administrator

County Attorney, V. R. Shackelford, III called the meeting to order as temporary Chairman, and reviewed the nomination procedures customarily followed.

County Attorney, V. R. Shackelford, III stated the term of Chairman and Vice-Chairman can be from one (1) year or longer until the next election (i.e. [2] years).

James L. Arrington nominated himself to be considered for election as the Chairman of the Madison County Board of Supervisors and read a brief statement containing goals and objectives that he would recommend in the event he was elected to the position. He denoted the greatest challenge facing Madison County was to control growth and preserve the remaining farmland in the rural areas; he also made reference to the tremendous amount of growth that has taken place in Culpeper and Greene Counties and the fact that Culpeper County will spend over \$7 million dollars to build new school facilities to accommodate the high growth rate.

County Attorney, V. R. Shackelford, III asked if there were any other statements to be made for the record and if there was a motion to call the question.

Clark Powers commented on the concerns that were verbalized by James L. Arrington and stated that he'd like to see James L. Arrington placed in a position that would provide more maneuverability and did not feel the position of Chairman would provide that flexibility.

Bob Miller asked if additional nominations could be verbalized.

County Attorney, V. R. Shackelford, III stated the nomination on the floor would need to be voted upon before additional nominations could be noted.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, James L. Arrington was nominated for Chairman for a one-year term beginning January 1, 2007 through December 31, 2007, with the following vote recorded:

Eddie Dean	Nay
Bob Miller	Nay
James L. Arrington	Aye
William L. Crigler	Nay
Clark Powers	Nay

Motion defeated

County Attorney, V. R. Shackelford, III reopened the floor for a Chairman of the Madison County Board of Supervisors for a one year term beginning January 1, 2007 and ending December 31, 2007.

After discussion, on motion of Clark Powers, seconded by William L. Crigler, Eddie Dean was nominated for Chairman for a one-year term beginning January 1, 2007 through December 31, 2007, with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Abstain
William L. Crigler	Aye
Clark Powers	Aye

County Attorney, V. R. Shackelford, III stated that Eddie Dean was elected as the Chairman for the Madison County Board of Supervisors for a one year with a favored vote of four (4) and one (1) abstention, and thereby turned the meeting over to Chairman, Eddie Dean, with the next order of business being to elect a Vice-Chairman of the Madison County Board of Supervisors.

Chairman, Eddie Dean opened the floor for nominations for a Vice-Chairman of the Madison County Board of Supervisors.

After discussion, on motion of Clark Powers, seconded by William L. Crigler, James L. Arrington was nominated as Vice-Chairman of the Madison County Board of Supervisors for one-year beginning January 1, 2007 through December 31, 2007, with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Clark Powers	Aye

Chairman, Eddie Dean stated the next order of business will be to establish meeting date/time for the Board's Regular Meeting which has been scheduled for the second Tuesday of each month is past years from 3:00 p.m. to 6:00 p.m. with a break and reconvening at 7:30 p.m. in the auditorium of the Madison County Administrative Center.

After discussion, on motion of William L. Crigler, seconded by James L. Arrington, the Board voted to continue with the aforementioned schedule for the Board's Regular Meetings through the calendar year of 2007, with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Clark Powers	Aye

Chairman, Eddie Dean stated the next order of business will be to establish meeting date/time for the Board's Workshop Meeting which has been scheduled for the last Thursday of each month from 2:00 p.m. to 4:00 p.m. beginning in the month in the auditorium of the Madison County Administrative Center.

William L. Crigler stated the Board Workshop provides the opportunity for entities to present information that may be unable to attend the Regular Meeting on the second Tuesday of each month.

Chairman, Eddie Dean stated he felt the Board Workshop was a needed meeting and stated the Agenda should include issues that do not necessarily need to be addressed at the Regular Meetings.

Bob Miller suggested the minimum end time be changed.

County Attorney, V. R. Shackelford, III suggested the meeting time include "until conclusion of the Agenda but no longer than 4:00 p.m."

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board voted to amend the meeting time of the Board Workshop to be held on the last Thursday of each month beginning at 2:00 p.m. and ending no later than 4:00 p.m. or until the conclusion of business" beginning the last Thursday in January 2007, with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Aye
William L. Crigler	Aye

Clark Powers Aye

County Attorney, V. R. Shackelford, III stated the Board does not have an established set of By-Laws and suggested the Board adopt the current edition of Robert's Rules of Procedures to be used as a guideline for dealing with parliamentary procedures (i.e. disputes).

After discussion, on motion of James L. Arrington, seconded by Bob Miller, the Board adopted the current edition of Robert's Rules of Procedures for dealing with parliamentary procedures (i.e. disputes), with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Clark Powers	Aye

Chairman, Eddie Dean stated the next order of business will be to establish meeting date/time s for the Joint Meeting which has been scheduled for the first Wednesday of each month beginning at 7:30 p.m. in the auditorium of the Madison County Administrative Center.

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board voted to continue with the aforementioned schedule for the Joint Meetings through the calendar of 2007, with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Clark Powers	Aye

County Attorney, V. R. Shackelford, III informed the Board of concerns expressed regarding the size of the current Madison County Planning Commission.

County Attorney, V. R. Shackelford, III stated the current number of Madison County Planning Commission members stands at twelve (12); there is one (1) vacancy (Janice Aylor) and a term of one member (Mary Breeden) that will expire at the end of January 2007; additionally, members all have staggered terms consisting of four (4) years with members being selected annually; he added that a "planning commission" is created by either an Ordinance or Resolution established by the Board of Supervisors.

County Attorney, V. R. Shackelford, III stated he has not researched the specifics as to how the Madison County Planning Commission was created but feels the commission was created either by the form of an Ordinance or Resolution which specified the number of members to be assigned to the commission; he indicated the State Code states the minimum number of members can be five (5) with a maximum of fifteen (15) and also specifies the terms should be staggered.

County Attorney, V. R. Shackelford, III stated the number of members on the Madison County Planning Commission can be changed by way of the Board enacting a new Ordinance or Resolution after research has been conducted to determine how the commission was originally initiated and follow the same procedure (i.e. Ordinance or Resolution).

Bob Miller stated that an Ordinance would require a Public Hearing to be scheduled; however, a Resolution would not.

County Attorney, V. R. Shackelford, III stated than an Ordinance requires a Public Hearing to be held with advertising for two (2) consecutive weeks.

Chairman, Eddie Dean read an excerpt from the By-Laws as established by the Madison County Planning Commission which denoted the commission was formed on April 12, 1966.

William L. Crigler stated the By-Laws appear to have been amended in 1977.

Jacquelyn Eisenberg made reference to changes being made before the State Code was enacted.

Chairman, Eddie Dean stated the documentation indicated guidelines were established in accordance with provisions as cited in Code 15.1, Chapter 11 and Article 3 of the Code of Virginia.

County Attorney, V. R. Shackelford, III stated the Code has now been updated to 15.2 and stated the Board would now operate under the current Code which indicates that “every locality shall, by Resolution or Ordinance, create a local Planning Commission.”

William L. Crigler verbalized concerns as to whether the Madison County Board of Supervisors has the authority to make changes to the By-laws that govern the Madison County Planning Commission.

County Attorney, V. R. Shackelford, III explained the Madison County Board of Supervisors would not change the By-laws of the Madison County Planning Commission but has the authority to change the number of members; however, it would be at the discretion of the Madison County Planning Commission whether to make their By-laws conform to what changes enacted by the Madison County Board of Supervisors.

William L. Crigler stated the Madison County Planning Commission has an Executive Committee and also stated he'd prefer the Board have a recommendation from the Madison County Planning Commission prior to any motions being adopted by the Madison County Board of Supervisors.

County Attorney, V. R. Shackelford, III stated an additional issue that was raised deals with a Board member being a member of the Madison County Planning Commission; he indicated the State Code states "the Planning Commission may have a Board member as one of its members; he added that a staff member can also be designated as a member of the Planning Commission – at least half of the members have to be landowners, although he does not feel this is a significant issue. Additionally, there was concern as to whether the Board member would be able to with the following vote recorded: as a regular member of the Planning Commission. He further indicated the County has taken the position that the Board member would not with the following vote recorded: because that member would be voting as a member of the Board of Supervisors; however, he added there is nothing in the State Code that denotes the Board member as being a full member or ex-official member.

Chairman, Eddie Dean stated the Board will need to discuss these types of issues at the Regular Meeting or the Board Workshop rather than today's Organizational Meeting.

Chairman, Eddie Dean stated the Board will need to appoint committee assignments for a one-year term beginning January 1, 2007 through December 31, 2007

Chairman, Eddie Dean suggested the Board retain all membership representation as designated to be effective for 2007 with the exception of suggesting that James Ballard be contacted to represent the County on the Blue Ridge Committee for the Shenandoah National Park Relations.

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board voted in to accept the aforementioned request, with the following vote recorded:

Eddie Dean	Aye
Bob Miller	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Clark Powers	Aye

**Madison County Board of Supervisors
Organization Meeting
January 3, 2007**

A) Election of Officers:

- 1) Chairman Eddie Dean Term 1 year.
- 2) Vice-Chairman James L. Arrington Term 1 year.

B) Board Meeting Date:

1) Regular Meeting

- A) Day 2nd Tuesday.
- B) Time 3:00 - 6:00 P.M.; break, then reconvene at 7:30 P.M. w/public comment occurring at 4:00 p.m. & at the close of the first session prior to the recess.
- C) Place Madison County Administrative Center Auditorium.

2) Workshop:

- A) Day Last Thursday each month beginning February 2006.
- B) Time Begin at 2:00 p.m. and run no later than 4:00 p.m. or until conclusion of business.
- C) Place Madison County Administrative Center Auditorium.

3) Joint Meeting - Planning Commission:

- A) Day 1st Wednesday.
- B) Time 7:30 P.M..
- C) Place Madison County Administrative Center Auditorium.

(ALL TERMS ARE 1 YEAR FOR 2007)

C) Board of Supervisors - Member Representation:

- 1) Building/Grounds/Capital Improvement/County Vehicles: James L. Arrington & Eddie Dean.
- 2) Community Action Program (Skyline CAP): William L. Crigler & Clark Powers.
- 3) Emergency Services Director: Eddie Dean.
- 4) Thomas Jefferson EMS Council: William L. Crigler & Bob Miller.
- 5) Health Department: James L. Arrington.
- 6) Insurance: Clark Powers.
- 7) Madison County Planning Commission: Clark Powers.

- 8) PD-9 & PD-10 Workforce Act: Eddie Dean.
- 9) Rappahannock-Rapidan Regional Commission: Bob Miller & James L. Arrington.
- 10) Roads: Clark Powers.
- 11) Recycling & Litter Control & Transfer Station: Bob Miller.
- 12) Central VA Regional Jail Board: Steven Hoffman & Eddie Dean (At Large Member).
- 13) Parks & Recreation Authority: William L. Crigler & Eddie Dean.
- 14) Social Services: James L. Arrington.
- 15) School Board: Eddie Dean & Bob Miller.
- 16) Blue Ridge Committee for Shenandoah Nat'l Park Relations: James Ballard, Clark Powers, William L. Crigler.
- 17) Legislative Contact (VACO): Lisa R. Kelley.
- 18) Rappahannock Juvenile Detention Commission: James L. Arrington & Steve Hoffman (alt.).
- 19) Thomas Jefferson Area Community Criminal Justice Board: William L. Crigler.
- 20) Rappahannock-Rapidan Disability Services Board: Bob Miller.
- 21) Rappahannock-Rapidan Eldercare Coalition: Bob Miller.
- 22) Technology: Eddie Dean & Bob Miller.
- 23) Hoover Ridge Committee: James L. Arrington & Eddie Dean.
- 24) Madison County Emergency Advisory Committee: William L. Crigler.
- 25) Rappahannock River Basin Committee: William L. Crigler & Bob Miller.
- 26) Greater Madison Main Street Project Committee: Eddie Dean & James L. Arrington.

James L. Arrington asked if it would be appropriate for the Board to appoint members to oversee the Courthouse Project.

Bob Miller suggested this project be covered under Building/Grounds; he also reiterated that a Clerk of the Works will be hired to oversee the project who will be working in conjunction with the designated Board member.

James L. Arrington verbalized concerns regarding the deletion of a designated Board member to oversee personnel issues.

William L. Crigler indicated the Board had previously decided the County Administrator would oversee personnel issues on a day-to-day basis.

Chairman, Eddie Dean clarified it will be the responsibility of the County Administrator to oversee all daily operations and was the top concern on the job description for that particular position; however, in the event a Board member is needed, the County Administrator will contact either the Chairman or Vice-Chairman for assistance.

Chairman, Eddie Dean inquired as to whether the upcoming Capital Improvement Coordinator position was forwarded for advertisement, to which Lisa Kelley indicated it has and should be advertised this week.

Lisa Kelley also advised that Andy Mank is almost done with the Clerk of the Works job description and should be advertised shortly.

Chairman, Eddie Dean indicated the Board has already authorized this issue to be handled by the County Administrator and Consultant.

Chairman, Eddie Dean stated the Board has completed all discussions for the Organizational Meeting and advised all Board members of tonight's Joint Meeting at 7:30 p.m.

With no further action required by the Board, on motion of Bob Miller, seconded by William L. Crigler, Chairman, Eddie Dean adjourned the meeting.

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Date: January 3 2007